

## **Uganda Youth Skills Training Organization (UYSTO) 2021**

### **Advert**

Uganda Youth Skills Training Organization (UYSTO)

<https://www.skillsforyouths.org/home.html> is an indigenous non-profit organization that was established in 2004 and fully registered in 2007, with the main aim of contributing to the improvement of young people's lives through community skills-based education and innovative ventures in response to high youth unemployment and poverty. UYSTO advocates for technical Vocational Skills Training and initiatives formation, including all youths in and out of schools, local communities and teenager's mothers.

UYSTO under the Norwegian Agency for Exchange Cooperation (NOREC)

((<https://www.norec.no/prosjekt/triangular-cooperation-for-vocational-skills-and-entrepreneurship-training/>) program has patterned with FUSS and FIRDA (Norway) and Nkhotakota Youth Organization (NYO) Malawi and wishes to recruit the personnel for the programme on a contract basis in the following positions below:

**1.Position** (1). Vocational skills instructor in carpentry and joinery/Wood work technology.

#### **Tasks and responsibilities.**

- Will train, monitor and evaluate students at carpentry and joinery.
- Will work to improve quality of vocational skills education.
- Will be involved in entrepreneurship training through a practical approach to income generating activities.
- Will produce and market products made by UYSTO in cooperation with other staff.
- Will conduct students' educational tours related to the Norec implemented projects at UYSTO.
- Together with students, will conduct monthly simple equipment/tools maintenance and refurbishment.
- Will prepare monthly reports of his/her work/department and submit to the coordinator before 10<sup>th</sup> day of the next months.

#### **Education:**

Diploma in Civil Engineering after obtaining a certificate in crafts in carpentry/woodwork technology 1 & 2 from any recognized institution.

- Will be assistant teacher in at least one of the following subjects, music, dance, drama, sports
- Will be assistant teacher in other subjects based on the applicant's qualifications.
- Will be support person/ community worker for some of the students.
- Will bring English into the daily life at the school.
- Will be a part of international events at the school and to raise the awareness of international cooperation.

## **2.Position (2) Entrepreneurship Adviser.**

### **Tasks and responsibilities**

- Will improve the entrepreneurship curriculum at UYSTO in cooperation with other staff.
- Will conduct training in entrepreneurship class together with staff at UYSTO.
- Will assist in developing and maintaining partnerships that can both heal UYSTO from Covid impact and sustaining its operations.
- Will work to get partnership between students and other educational institutions, microloan organizations and businesses where apprenticeship are available.
- Will work hand in hand with MDD advisor to solicit, develop and maintain partnerships that can heal UYSTO from Covid impact and sustaining its operations.
- Will provide career and life skills services to students and other youths attached to UYSTO.
- Will conduct students' educational tours related to the Norec implemented projects at UYSTO.
- Will be involved in planning and administration for UYSTO's growth in cooperation with other staff to heal from Covid impact.
- Will produce and market products made by UYSTO in cooperation with other staff.
- Will prepare monthly reports of his/her work/department and submit to the coordinator before 10<sup>th</sup> day of the next months.

**Added advantage:** Skills and knowledge in idea formation and proposal writing.

**Education:** Bachelor's degree in any of the following discipline courses from any recognized institution.

- a) Social work and social administration.

- b) Business administration
- c) Arts in social sciences
- d) Accounting and finance

**3.Position (3) Music Dance and Drama / Culture center project Advisor/ Performing Arts advisor. Tasks and responsibilities**

- Help UYSTO administration in developing cultural department and make sure all literature is reserved for department sustainability.
- Be part of the recruitment team for students at UYSTO.
- Will guide, monitor and evaluate both other music staff (facilitated by Firda) and students in music, dance and drama at UYSTO.
- Will assist in developing and maintaining partnerships that can both heal UYSTO from Covid impact and sustaining its operations.
- Together with music instructors (facilitated by Firda) develop a music curriculum at UYSTO.
- Assists students in producing and marketing their own music.
- Monitor, evaluate, link/connect and recommend students to music production studios for their own music production for income generating purposes.
- Will organize, rehearsal, music events/shows, invite and host local musicians into UYSTO music events twice a year, where students can exhibit and sell their products made in entrepreneurship, tailoring, automotive mechanics and carpentry classes.
- Will conduct students' educational tours related to the Norec implemented projects at UYSTO.
- Will be in planning and administration in cooperation with other staff at UYSTO.
- Will prepare monthly reports of his/her work/department and submit to the coordinator before 10<sup>th</sup> day of the next months.
- Will demonstrates knowledge in performing arts and can also facilitate/ train and direct others.

**Added advantage:** Skills and knowledge in idea formation and proposal writing.

**Education:**

Bachelor's degree/Diploma in performing arts or any other related course from a recognized institution.

#### **4.Position (4) Music Dance and Drama instructors /Performing arts instructors (2positions)**

##### **Task and Responsibilities**

- Experience in training/ directing and performance in performing arts (music dance and drama)
- Knowledge and ability to train musical instruments both local and western.
  - a) Local: percussions/drums, endingidi, adungu, flute, xylophone etc
  - b) Western: guitar, piano/key board, drums (all types) etc.
- Must have knowledge and ability to train voice/ harmony if music poetry/ plays drama and both know dance.
- Ability to execute programs in time, pro-active and can multitask activities.

##### **Added advantage:**

Experience working with the youths.

Applicant has experience in studio and sound system set up.

##### **Education:**

Bachelor's degree/Diploma in performing arts or any other related course from a recognized institution.

General requirements / soft skills for all candidates (For every applicant)

- Has knowledge in administration and supervision.
- Has ability to work without much supervision, can work in a pressurized environment and with ability to work with deadlines
- Can source and implement performance and partnership opportunities.
- Citizens of Uganda.
- Good communications skills and fluent in English.
- Must be result oriented.
- 3years of experience in the similar fields.

- Maximum team work.
- Credit in English is a strong added advantage.

## **5.Position (5) Programs Assistant.**

### **Tasks and responsibilities**

- Plan, organize, conduct and coordinates the projects implementation.
- Manage and supervise the projects and other staff in the assigned projects.
- Conduct with partner through meetings and seminars to ensure smooth running of project implementation.
- Prepare and submit projects' annually and monthly reports.
- With assistance of the volunteer coordinator, coordinates volunteers at the organization.
- Perform any other duties assigned by the supervisor.

**Education:** Bachelor's degree in any of the following discipline courses from any recognized institution.

- Social work and social administration.
- Social sciences.

### **How to apply:**

Interested and qualified candidates may forward their CV and cover letters (hand written) to the undersigned by 18<sup>th</sup> Feb 2021 at 5pm.

Only shortlisted candidates will be contacted before 23<sup>rd</sup> Feb 2021.

Submit your applications by any of the methods email or hand delivery to the executive director.

The Executive Director

Uganda Youth Skills Training Organization.

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**NOTE: Female applicants are highly encouraged to apply.**